

A brief tutorial on the use of RMIS to retrieve California CWT data
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1. Go to the RMPC / RMIS website: <http://www.rmpec.org/>
2. Click "RMIS Standard Reporting" near the bottom left.
3. Log in with your email. If you do not have an account, this will create one for you.
4. Click "All Releases" on the left to search for hatchery releases.
5. Fill out the fields to search for the information you want.

Filling in multiple lines in one field will return more results. Filling in multiple fields will return fewer, more specific results. For example, searching for all California release sites and all Alaska hatcheries will return no results. Click on the field name for help filling in that field, including instructions, check boxes, and drop down lists. For example:

1. To search for only California releases, type CA in the "Release Location State/Prov" field.
2. To search for known CWT codes, enter your list of CWT codes, with each code on a new line and no commas:
060001
060002
060003
3. To search for specific brood years, enter your list of desired years, with each year on a new line and no commas:
2001
2002
2003
4. To search for general release location Regions,
 1. click on the field name link "Release Location PSC Region"
 2. click on "CA California" and click "GO"
 3. click on "SJOA San Joaquin R" or other region and click "GO"
 4. SJOA will be added to your list of search criteria
5. To search for a specific release location,
 1. click on the field name link "Release Location Name"
 2. click on "CA California" and click "GO"
 3. click on "SJOA San Joaquin R" and click "GO"
 4. click on "MERC Merced R" and click "GO"
 5. click on the specific locations desired and click "GO"
 6. Those locations will be added to your list of search criteria
6. To search for a specific rearing hatchery,
 1. click on the field name link "Hatchery Location Name"
 2. click on "CA California" and click "GO"
 3. click on "SJOA San Joaquin R" and click "GO"
 4. click on "MERC Merced R" and click "GO"
 5. click on the specific hatchery desired and click "GO"

6. Those hatcheries will be added to your list of search criteria
6. When you have filled out all search criteria Press the "Retrieve" button. Remember, all search criteria must be met.
7. From Dropdown list
 1. Choose "Report: PSC 4.1 Data Exchange Format (PRL)" if you want to have the data emailed to you,
 2. Choose "HTML Custom Table (HTM)" if you want to view the result in your browser.
8. Send to:
 1. "Email" will send a list in CSV format easier to import into Access,
 2. "Browser" will show the results on the screen.
9. In the CSV/HTM Data Field Chooser, choose the PSC> button. This will give you all available data.
10. Click the "Run" button.

You should get a link to the data in your email within one minute, or a new page displaying your data in your browser will load.

It is also possible to retrieve lists of the locations used in RMIS, and lists of CWT recoveries, using similar search methods.

For an explanation of all the fields, download the "CWT Data File Definition, Specification, & Validation Version 4.1" from the RMPC website:

<http://www.rmpc.org/publications.html>